



9.30am, Tuesday 15 December 2020
Microsoft Teams Meeting

MINUTES

Present	
Name	Organisation
Barry Liles (Chair)	University of Wales Trinity Saint David
Cllr Emlyn Dole	Carmarthenshire County Council
Huwel Manley	Natural Resources Wales
Prof. Jean White	Welsh Government
Ruth Mullen	Carmarthenshire County Council
Martyn Palfreman	West Wales Regional Partnership Board
Cllr Jan Curtice	Mid & West Wales Fire and Rescue Service Authority
Marie Mitchell	Carmarthenshire Association of Voluntary Services
Christine Harley	National Probation Service
Menna Davies	Department for Work and Pensions
Maria Battle	Hywel Dda University Health Board
Anna Bird	Hywel Dda University Health Board

In attendance	
Name	Organisation
Kate Harrop	Carmarthenshire County Council
Wendy Phillips	Carmarthenshire County Council
Lisa Lewis	Carmarthenshire County Council
David Davies	Llannon/Llanedi/Cwmaman councils
Cllr Dot Jones	Llannon Community Council
Ruth Taylor-Davies	Llanedi Community Council
Sue James	Llannon Community Council
Rob Venus	Cwmaman Town Council

1. Welcome and Apologies

Barry Liles, Chair, PSB welcomed everyone to the virtual meeting and guests were introduced.

Apologies	
Name	Organisation
Gwyneth Ayers	Carmarthenshire County Council
Kevin Jones	Mid & West Wales Fire and Rescue Service
Ros Jervis	Hywel Dda University Health Board

Beth Cossins	Public Health Wales
Supt Ifan Charles	Dyfed Powys Police
Carys Morgans	Office of the Police and Crime Commissioner
Julian Atkins	Brecon Beacons National Park Authority
Andrew Cornish	Coleg Sir Gâr
Rhian Dawson	Hywel Dda University Health Board

2. Town & Community Council Annual Reports

Cwmaman Town Council

Rob Venus, Community Development Officer (CDO), stressed the importance of the need for current localised data and how their assets could be used to meet PSB objectives with PSB partners supporting them in developing and implementing projects. He outlined a collaborative approach involving the sharing of ideas, information sharing and identifying solutions. It was requested that he prepare a formal proposal on this approach to be considered by the PSB at a future meeting.

Huwel Manley and Anna Bird expressed interest in further discussions with the CDOs.

Llanedi Community Council

Ruth Taylor-Davies, CDO, provided an overview of work undertaken and challenges faced.

Strengthening the collaboration between the PSB and T&CCs and raising awareness of the PSB and its work in communities was discussed and it was agreed that this would be further considered by the Chair and PSB support team.

Challenges highlighted included transport, services being accessed in neighbouring counties such as health and education.

Anna Bird will link in with the CDO's to discuss the community outreach development team and access to social prescribing. Maria Battle agreed communication is a continuing challenge and confirmed that each GP surgery will provide social prescribing in future.

Llannon Community Council

Sue James, CDO, provided an overview of work undertaken in the last year. This included setting up a food bank and developing a holistic approach to support families.

A request was made for the sharing of resources/expertise, particularly in terms of setting up a chamber of trade, suggestions for funding opportunities and project management.

A discussion was held on employability training and lack of public transport from rural areas.

David Davies summarised that the key issues highlighted by the three town and community councils (TCCs) were information sharing and suggested that this be considered on a regular basis, social prescribing and green infrastructure. It was agreed that a presentation on the Nature Partnership be provided at a future meeting.

Barry Liles thanked the TCCs for their contribution and said he would attend a future meeting with them.

ACTION	
Prepare a formal proposal on new collaborative approach to be considered by the PSB at a future meeting	Rob Venus
Discuss opportunities regarding green infrastructure and identify SPOC for the Community Development Officers (CDO's)	Rob Venus & Huwel Manley
Link in with CDO's to discuss community outreach development team and access to social prescribing	Anna Bird
Barry Liles and the PSB Support Team to meet early in the new year to consider the discussions that have taken place with the town and community councils	Barry Liles & PSB Support Team
Attend future meeting of the Town and Community Council Liaison Group	Barry Liles
Consider if can provide support requested by Llannon Community Council – setting up Chamber of Trade, suggestions for funding opportunities and project management support	All
Provide details on the food bank to Menna Davies particularly opening hours over Christmas	Sue James
Send contact details of Job Centre Plus Managers to PSB Support Team for sharing with the town and community councils	Menna Davies
Consider information to be cascaded to town and community councils on a regular basis	Barry Liles & PSB Support Team
Presentation on the Nature Partnership to be provided at a future meeting	PSB Support Team

3. Minutes and Matters Arising:

29 September 2020

The minutes were accepted as a true and accurate record.

Action Log

Updates were provided on the previous actions.

ACTION

Provide updates to PSB Support Team on any outstanding actions from previous meetings	All
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4. Carmarthenshire Well-being Plan Updates & Future Priorities

Foundational Economy Challenge Fund Public Sector Food Procurement Project

CLES are concluding their work and a report with recommendations will then be presented. Food expert advisors have been appointed and will be looking at how to develop the food supply chain element. It was agreed that this item be a standing agenda item.

Natural Resources Wales funding update

The two projects previously discussed – green infrastructure and tree planting - have been approved and are to be delivered before the end of March. Funding will also be available for next two years.

Future Priorities

These have been discussed at recent meetings and it was agreed the objectives would remain but the delivery groups focus on the key issues identified.

An application for Welsh Government funding will build on the work of the Strong Connections Group to develop closer collaborative working between PSB partners in the use of volunteers.

It was suggested that the new Socio-economic duty be considered by the PSB in the future.

As Jan Curtice left the meeting at 11am, the Board was not quorate for the remainder of the meeting. Any decisions would have to be ratified following the meeting.

ACTION	
Foundational Economy Challenge Fund to be standing agenda item	PSB Support Team
Delivery groups to focus on the newly agreed future priorities	Delivery Groups
Future consideration to be given by the PSB regarding the new Socio-economic Duty	PSB Support Team

5. Regional Partnership Board update

A presentation was provided updating on the current position relating to the Transformation Fund, the independent evaluation undertaken and achievements.

A discussion was held on the means of communicating the provision within Carmarthenshire.

ACTION	
RPB presentation slides to be shared	PSB Support Team
Liaise regarding raising awareness and broadening engagement of services	Rob Venus & Martyn Palfreman

6. Circular Economy Innovative Communities Programme

The PSB can play a key role in embedding this approach and a request was made for members to share this information with key officers or learning development departments. Expressions of interest are due mid-January. Four cohorts of 30 people will be selected with a commencement date of March. This is a 10-month work based learning programme taking approximately 1 day per month. It was agreed that a cohort of Carmarthenshire PSB would be beneficial. Further information can be provided if required by the programme manager.

ACTION	
Members to share information on the Circular Economy Innovative Communities Programme with relevant officers with expressions of interest being submitted before mid-January	All

7. Any Other Business

There was no other business raised.